

TEACH, LEARN, QUALITY

WHAT

This course on educational quality focuses on three different aspects:

- The introduction to EFQM as a quality system;
- the methodology of introducing a quality system;
- and the Human Factor, Human Resources and ways to motivate the school team to get involved in quality development.

This approach is quite unique as those 3 aspects are intertwined and interdependent. Without the full participation of all members of the school team, no educational quality can be achieved.

Quality development is a key point in European education. It's one of the priorities of all policy makers and educational authorities in Europe. This international course aims at answering the questions of how to start and develop a quality management plan.

It also offers guidance on how to implement the needed quality awareness. At the same time it focuses on internal strategies to make the quality management plan operational.

The course wants to contribute to the empowerment of schools, training centres and adult education institutions as learning organisations.

The course provides knowledge, methodology, insights and skills needed to achieve this goal. During the course the trainees will be introduced to methods which enable them to edit their own quality system.

WHERE

The course is organized in Portugal, Lisbon Beach (Costa da Caparica) as a residential seminar in a delightful 4 star hotel located at 14 km from the centre of Lisbon on the south bank of the River Tagus (Rio Tejo).

WHEN

- Sunday 24 May (12.00 h) till Friday 29 May 2015 (11.30 h)
- Monday 16 May (09.00 h) till Friday 20 May 2016 (16.00 h)
- Monday 29 May (09.00 h) till Friday 2 June 2017 (16.00 h)

FOR WHO

The course is open to all those who are professionally involved in setting up or giving guidance to educational quality programmes and who want to reflect together with educational quality experts within a European context.

ELIGIBILITY

Staff in charge of school education (teaching and non-teaching, including school managers, heads...), working in the sending school as well as other educational staff (school inspectors, school counsellors, pedagogical advisors, psychologists...) involved in the strategic development of the school or centre for adult education.school(s).

BY WHOM

The course is organised by a consortium of European educational organisations that worked together in the Teach, Learn and Quality project.

The trainers from Flanders (Belgium), Iceland, Finland and Portugal have a broad experience in teaching and learning methods, quality management and change management.

COST AND FUNDING

The total course fee is € 1300. Portuguese participants, who don't use the hotel accommodation, obtain a reduced fee.

Staff from schools, colleges, any kind of adult education institutions, principals and heads, deputy heads, chiefs of department, coordinators, quality coordinators, middle management, teachers and educators, school inspectors, school counsellors, pedagogical advisors, school psychologists... can apply for funding within the Erasmus+ programme.

Also school inspectors, school counsellors, pedagogical advisors, psychologists... involved in the strategic development of the school or centre for adult education can be part of the funding application of the school or centre for adult education.

PROGRAMME

- Registration and course documents
 - Icebreaking activity
 - Welcome, practicalities
 - Course overview and course objectives
 - Working with the portfolio
 - Key note: Broad vision on education, society for the future and challenges for today
 - Visit to fishermen's village on the beach, welcome supper and party in surf club on beach (20:00 – 22:30)
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- PDCA-cycle: theoretical input and case study
 - The "Human Factor" as element of quality development
 - Quality development in education – introduction to the EFQM model
 - How to choose processes
 - How to define and choose indicators
 - How to measure educational quality
 - Personal synthesis and portfolio work
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- Appreciative Inquiry Method
 - IMAR-cycle: theoretical input and case study
 - Quality development in education – exploration of the EFQM model
 - Different types of data. Tools for broad data collection
 - Methods for evaluation and self-evaluation
 - How to prioritize
 - Writing an action plan
 - Personal synthesis and portfolio work
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- Team dynamics and communication: theoretical input and portfolio study
 - Organizational culture and competing values as part of quality development
 - Personal synthesis, reflection work and portfolio work
 - Free afternoon
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- Activating and motivating teaching methods
 - PDCA and IMAR in teacher's and principal's room
 - Exercise on team dynamics
 - Writing own plan for quality development
 - Master Classes – learning from each other

- Reflection, synthesis and portfolio work
- Farewell supper at authentic Portuguese restaurant on the south bank of the Tagus river (Rio Tejo) (19:00 – 22:30)

- Wrapping up of course content
- Portfolio: action plan and evaluation
- Follow up tasks and contact possibilities: Skype, SharePoint, Face Book, Moodle...
- Course evaluation